



Town of Johnstown

TOWN COUNCIL WORK SESSION

450 S. Parish, Johnstown, CO
Monday, October 23, 2023 at 6:00 PM

MISSION STATEMENT: Enhancing the quality of life of our residents, businesses, and visitors through community focused leadership.

AGENDA

CALL TO ORDER

AGENDA ITEMS

TREE BOARD MEETING

1. Johnstown Tree Board

MEETING WITH HISTORICAL SOCIETY

2. Johnstown Historical Society

ADJOURN

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act and other applicable laws, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 970-587-4664 no later than 48 hours before the meeting in order to request such assistance.

De conformidad con la Ley de Discapacitados Estadounidenses y otras leyes vigentes, los individuos que necesitan adaptaciones funcionales para asistir o participar en esta reunión deberán comunicarse con la Municipalidad marcando el 970 587- 4664 a lo más tardar 48 horas antes de dicha reunión para solicitarla.

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Town of Johnstown

JOHNSTOWN TREE BOARD

450 S. Parish, Johnstown, CO
Monday, October 23, 2023 at 6:00 PM

MISSION STATEMENT: Enhancing the quality of life of our residents, businesses, and visitors through community focused leadership.

AGENDA

CALL TO ORDER

ROLL CALL

NEW BUSINESS

1. Approve Minutes
2. Tree City USA Programing and Presentation of Plaque
3. Arbor Day Celebrations: School Tour and Tree Give Away
4. Planned Projects in the Community
5. Other Business/Tree Items

COMMISSIONER REPORTS AND COMMENTS

ADJOURN

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Town of Johnstown

TREE BOARD
450 S. Parish, Johnstown, CO
Monday, May 09, 2022 at 7:30 PM

MINUTES

CALL TO ORDER

Tree Board Member Gary Lebsack called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

ROLL CALL

Tree Board Members Present

- Gary Lebsack
- Damien Berg
- Troy Mellon
- Jesse Molinar Jr.
- Bill Stevens
- Chad Young

ABSENT

- Amy Tallent

Staff Present: Matt LeCerf, Town Manager

AGENDA APPROVAL

Motion made by Board Member Berg, seconded by Board Member Stevens to approve the agenda. Motion carried with a unanimous vote.

NEW BUSINESS

The Town participated in Colorado Tree Coalition’s Trees Across Colorado program for the second year. This program helps provide low-cost trees to participating organizations. The Town was fortunate enough to secure 132 trees that were handed out to citizens on April 13, 2022.

The Town also participates in the Tree City USA program every year to help educate the public about the importance of trees. An application was completed, submitted and approved by Tree City USA.

There are four standards required for recognition:

1. Maintaining a tree board or department;
2. Having a community tree ordinance;
3. Spending at least \$2 per capita on urban forestry;
4. Celebrating Arbor Day.

The Town has successfully completed the application and standards for the last 2 years and was provided an award to display .

Town Staff and the Mayor will be participating in a school tour of the elementary schools to teach an Arbor Day lesson to the 4th grade classes.

Motion made by Board Member Mellon, seconded by Board Member Berg to authorize the Town Manager to finalize the application and submit it with the Mayor's signature

The motion passed.

Troy D. Mellon, Chair

ADJOURN

The meeting adjourned at 6:32 p.m.



Town of Johnstown

TOWN COUNCIL AGENDA COMMUNICATIONS

AGENDA DATE: October 23, 2023

SUBJECT: Town of Johnstown Arbor Day Celebrations

ATTACHMENTS: Photographs

PRESENTED BY: Matt LeCerf, Town Manager

AGENDA ITEM DESCRIPTION:

The Town of Johnstown celebrated Arbor Day 2023 by holding a Tree Giveaway event for residents, as well as participating in an Arbor Day Tour with all elementary schools in Johnstown. Both events were a great success thanks to the Mayor, our Staff, and wonderful local community partners. Please see an overview of each program below.

The Tree Giveaway took place on April 13, 2023 the Johnstown Police Department. Residents were able to come to Town Hall to pick up a voucher between April 3-11 to be redeemed the day of the giveaway. The Town was able to purchase 132 trees at a lower cost from Trees Across Colorado, a nonprofit organization focused on planting trees in Colorado. Public Works crews picked the trees up from the delivery location in Windsor and brought them back to Johnstown for the giveaway. We served over 100 residents in a drive through style event where they provided us with their voucher along with their desired tree type. Town Staff then loaded the tree for individuals into their vehicle. Tree care flyers were handed out to every resident who received a tree. It was a very smooth operation and residents truly enjoyed the program. We look forward to partnering with Trees Across Colorado again for our annual tree giveaway event. Funding in 2023 for the program was \$12,000 and in FY 2024 it is proposed to increase to \$14,000.

The Arbor Day Celebration Tour with the Town's local elementary schools went well on Thursday, May 11, 2023. All 3 elementary schools in Johnstown were involved in the day. The celebration was attended by the 4th grade classes at each school. The Mayor and Town Staff saw over 200 kids and discussed with them the importance of Arbor Day, trees in our community, and taking care of nature in our surrounding areas. The Town was very excited to be able to partner with Elwell Elementary, Pioneer Ridge Elementary, and Riverview PK-8 School in this

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educational opportunity. The student’s “nature promises” in the form of hand cut outs can be seen on display in the Town Hall foyer during the month that the Town recognizes Arbor Day. Programs like this provide a sustainable way to mix government efficacy with the Town’s values and goals, and the education of the local youth.

Tree Giveaway



Arbor Day School Tours





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Town of Johnstown

TOWN COUNCIL AGENDA COMMUNICATIONS

AGENDA DATE: October 23, 2023

SUBJECT: Planned Projects in the Community

ATTACHMENTS: FY 2023 Budget

PRESENTED BY: Matt LeCerf, Town Manager

AGENDA ITEM DESCRIPTION:

The Town made significant financial investments in tree maintenance this year. These investments included the Charlotte Street Project, where a number of the trees had to be removed due to their condition. For the Charlotte Project we enlisted an arborist to evaluate tree conditions during the construction process and those that needed to be removed. Those that were removed included a full evaluation provided by the arborist with their recommendation prior to removal. We also had to remove several dead trees at Parish Park. In an effort to keep the tree count positive, we are including \$50,000 in the FY 2024 budget for replacement and we are currently getting a bid on this work as we intend on installation of trees that are larger than the typical tree you would purchase at a lawn and garden facility – these will necessitate a spade and contractor to install them properly.

Attached for your information are the expenditures for FY 2023 to date on tree programming and elements. Our requirement to qualify for the Tree City USA program is \$2.00 per capita which is equal to \$37,272 in 2023.

For FY 2024, we have the following allocations made for tree maintenance:

Tree Focused Purpose	Financial Allocation
Maintenance	\$60,000
Tree Purchase & Planting	\$50,000
Community Tree Program	\$14,000
Total	\$124,000

Are there other programs you would like to see us pursue in the future related to tree projects and programs?

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FY 2023 Expenses

Purchased		
Colorado Tree Coalition	132 trees	\$12,000.00
Chief River	360 sapplings	\$448.93
		\$12,448.93

Maintenance and Bug Control		
Courtesy Lawn and Tree	Parish Park	\$3,500.00
SavaTree	Arborcultural Study Charlotte Street	\$1,175.00
SavaTree	Arborcultural Study Charlotte Street	\$3,525.00
The Tree Guys	Parish Trimming	\$3,750.00
		\$11,950.00

Removal		
SavaTree	Tree Removal at Parish, Qty. 1	\$937.50
The Tree Guys	Parish Park Removal, Qty. 12	\$12,500.00
The Tree Guys	Reservoir Park Removal, Qty. 2	\$850.00
Charlotte Street	Tree Removal, Qty. 9	\$42,100.00
Public Works Facility (Staff Removed)	Tree Removal, Qty. 1	\$0.00
		\$56,387.50

Events		
Next Day Flyers	Arbor Day tree giveaway vouchers	\$222.63
		\$222.63

Total	\$81,009.06
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Town of Johnstown

TOWN COUNCIL AGENDA COMMUNICATIONS

AGENDA DATE: October 23, 2023

SUBJECT: Johnstown Historic Society

ATTACHMENTS: Photographs

PRESENTED BY: Matt LeCerf, Town Manager

AGENDA ITEM DESCRIPTION:

The Historic Society would like to discuss the following items – nothing was provided for Council review:

- Budget
- Grant Match
- IGA
- JHS Update to Council

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